

End User Guide for Yealink T57W



Yealink END USER GUIDE

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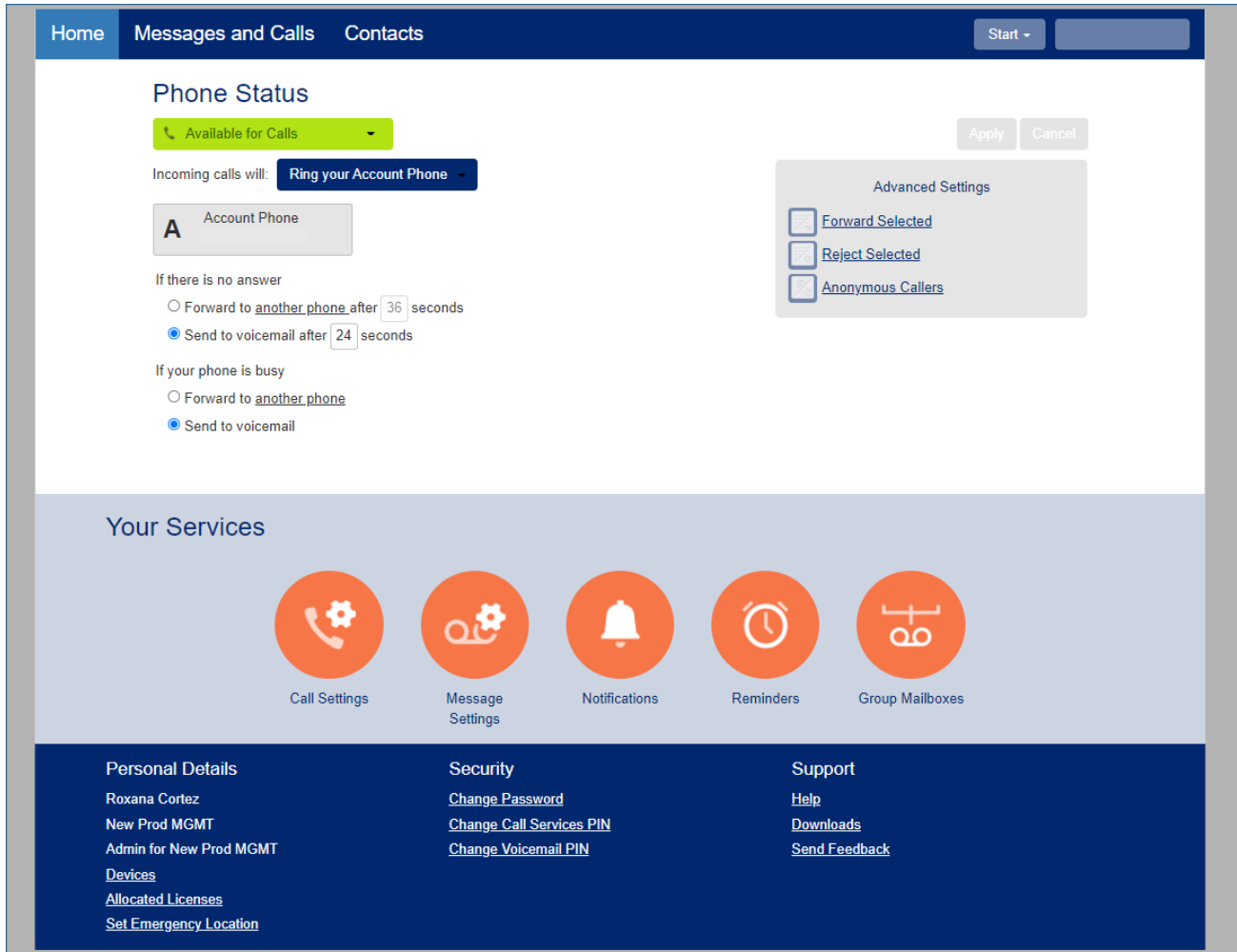
Introduction

This guide will help you get up and running with your new desk phone. For an explanation of the listed features please reference the AirePBX Feature Guide at <https://airespring.com/resources/resources-others/?d=guides>.

Accessing the CommPortal

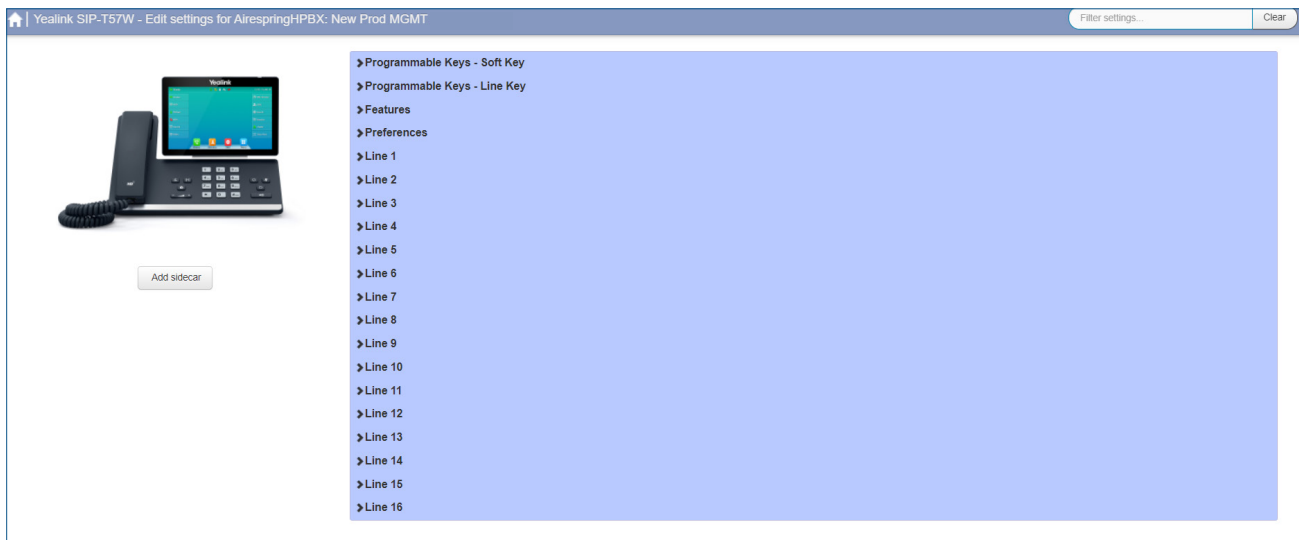
To configure phone, log in at <https://commportal.airespring.com/>

Once you login, select Devices and add the *Yealink T57W*



The screenshot shows the 'Phone Status' configuration page. At the top, there are navigation tabs for 'Home', 'Messages and Calls', and 'Contacts'. The 'Phone Status' section includes a dropdown menu set to 'Available for Calls', an 'Apply' button, and a 'Cancel' button. Below this, 'Incoming calls will:' is set to 'Ring your Account Phone'. A box labeled 'A' represents the 'Account Phone'. Under 'If there is no answer', there are two radio button options: 'Forward to another phone after 36 seconds' (unselected) and 'Send to voicemail after 24 seconds' (selected). Under 'If your phone is busy', there are two radio button options: 'Forward to another phone' (unselected) and 'Send to voicemail' (selected). An 'Advanced Settings' panel is open on the right, showing three checkboxes: 'Forward Selected' (checked), 'Reject Selected' (checked), and 'Anonymous Callers' (checked). The 'Your Services' section contains five icons: 'Call Settings', 'Message Settings', 'Notifications', 'Reminders', and 'Group Mailboxes'. At the bottom, there are three columns of links: 'Personal Details' (Roxana Cortez, New Prod MGMT, Admin for New Prod MGMT, Devices, Allocated Licenses, Set Emergency Location), 'Security' (Change Password, Change Call Services PIN, Change Voicemail PIN), and 'Support' (Help, Downloads, Send Feedback).

Once you access to the phone page, the following screen will display:



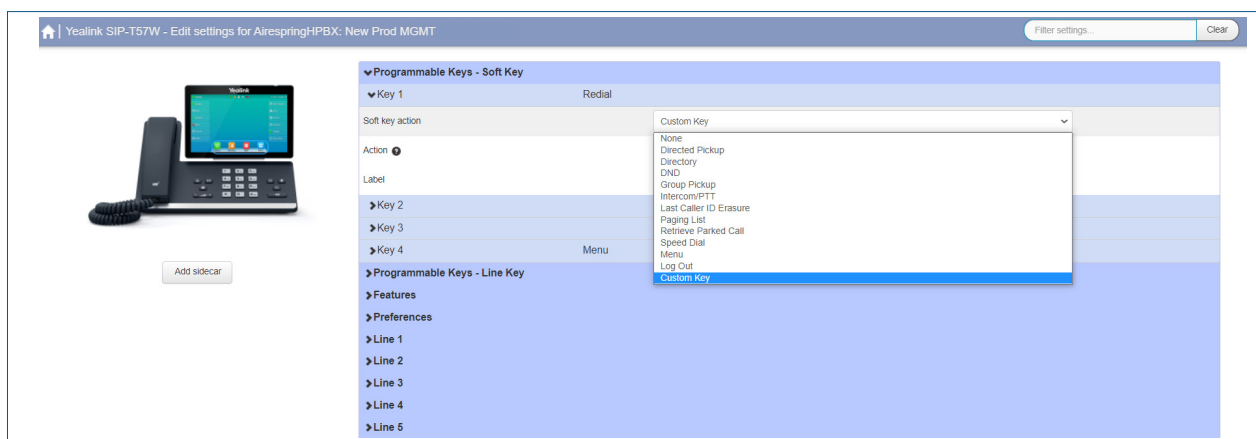
The screenshot shows the 'Yealink SIP-T57W - Edit settings for AirespringHPBX: New Prod MGMT' page. On the left, there is an image of the phone with an 'Add sidetar' button below it. On the right, there is a list of settings categories with expandable arrows: 'Programmable Keys - Soft Key', 'Programmable Keys - Line Key', 'Features', 'Preferences', and a list of lines from 'Line 1' to 'Line 16'.

Programmable keys – Soft key

In this section you will have 4 soft keys and will be able to select from the following options:

- ▶ None – this is used when a key is not assigned a function.
- ▶ Directed Pickup – this configures the key as a speed dial to pickup calls ringing on a particular line.
- ▶ Directory – this configures the key to provide you with the phone's list of contacts.
- ▶ DND – The Do Not Disturb profile allows you to send all incoming calls directly to voicemail without ringing your phone.
- ▶ Group Pickup – this configures the key as a speed dial for the Group Pickup service.
- ▶ Intercom /PPT – this configures the key to launch a paging call.
- ▶ Laster call ID Erasure – this configures the key as a speed dial to call the access code which clears the network list of your recent calls.
- ▶ Paging List
- ▶ Retrieve Parked Call
- ▶ Menu
- ▶ Log Out
- ▶ Custom Key

By default, redial is assigned to soft key 1 and Menu as soft key 4. The user may change them as desired.

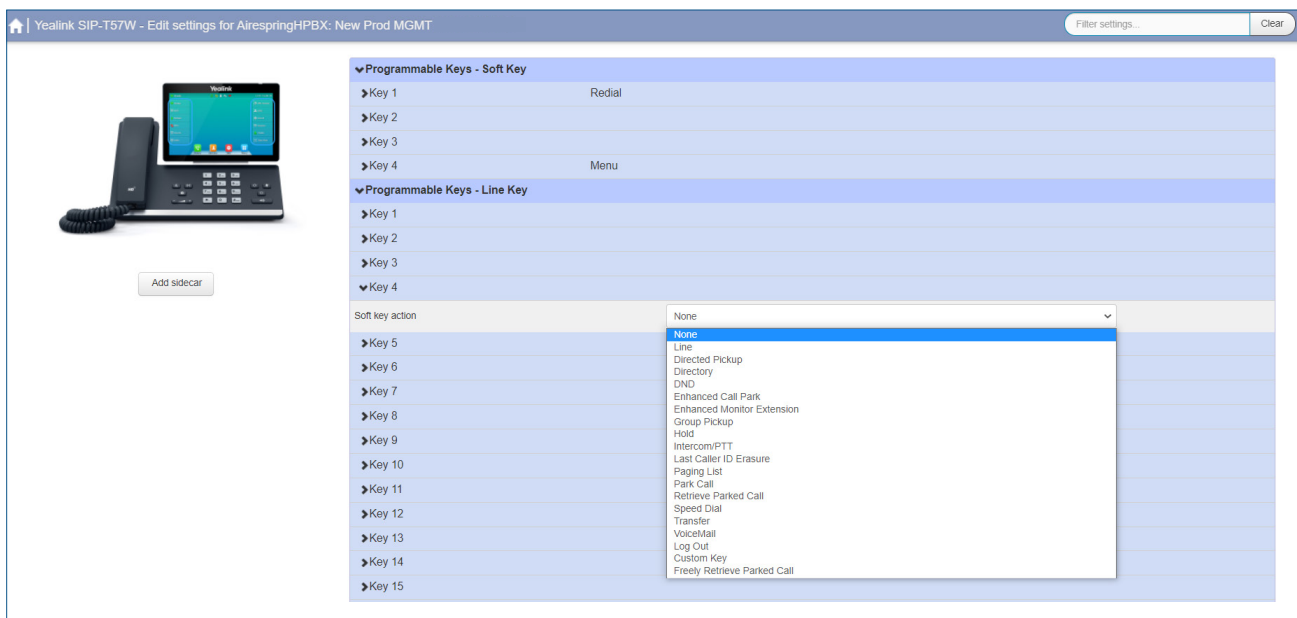


Programmable keys – Line key

The Line Keys capabilities

In this section you will have additional options to configure up to 16 keys:

- ▶ **Enhanced Call Park** – configures a key to park in a specific orbit.
- ▶ **Enhanced Monitor Extension** – it allows you to monitor another line.
- ▶ **Group Pickup** – this configures the key as a speed dial for the Group Pickup service.
- ▶ **Hold** – this is used to place a call on hold.
- ▶ **Park Call** – this is used to park calls.
- ▶ **Speed Dial** – this configures the key as a speed dial.
- ▶ **Transfer** – this is used to transfer calls.
- ▶ **VoiceMail** – this configures the key as a speed dial to access your Voicemail.
- ▶ **Freely Retrieve Park Call** – this is used to retrieve parked calls when no specific Call Park orbit is programmed, the user will be asked for the orbit number.



The screenshot displays the configuration page for a Yealink SIP-T57W phone. The page title is "Yealink SIP-T57W - Edit settings for AirespringHPBX: New Prod MGMT". On the left, there is an image of the phone and a button labeled "Add sidetar". The main content area is divided into two sections: "Programmable Keys - Soft Key" and "Programmable Keys - Line Key".

Programmable Keys - Soft Key

▶Key 1	Redial
▶Key 2	
▶Key 3	
▶Key 4	Menu

Programmable Keys - Line Key

▶Key 1	
▶Key 2	
▶Key 3	
▶Key 4	

Below the line keys, there is a "Soft key action" dropdown menu. The dropdown is open, showing a list of options:

- None
- Line
- Directed Pickup
- Directory
- DND
- Enhanced Call Park
- Enhanced Monitor Extension
- Group Pickup
- Hold
- Intercom/PTT
- Last Caller ID Erasure
- Paging List
- Park Call
- Retrieve Parked Call
- Speed Dial
- Transfer
- VoiceMail
- Log Out
- Custom Key
- Freely Retrieve Parked Call

Features

In this section you will be able to set up:

- ▶ **Dial Plan**
- ▶ **Call Log**
- ▶ **Notification Popups**

Preferences

In this section you will be able to configure:

- ▶ **Call Display**
- ▶ **Display**
- ▶ **Power Led**
- ▶ **InternalRinger**

Lines 1 – 16

In this section you will be able to configure:

User's information (Number, Name, Description), Ringtone, Voicemail.